

# Volunteer Position Planning Worksheet

**Volunteer Position:** \_\_\_\_\_

**Identify Recruitment Strategies for this Position:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Identify Volunteer Screening Procedures/Challenges for this Position:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Identify Training this Volunteer Will Need:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Identify Who Will Supervise Volunteer & What Training that Person Needs:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_